

**The Henry Smith Charity
COUNTY LIST APPLICATION FORM**

The County List programme is available to organisations which provide services within one of the traditional counties and have an annual income of under £250,000. Exceptions can be made for larger organisations delivering countywide services (max income £1m).

Part A – Details of Organisation

1. Name of Organisation
2. Address
3. Contact Person's Name and Position
4. Telephone number..... Fax.....
Email.....
5. Is the organisation a UK Registered Charity? Yes No
- If yes, please quote Charity Registration Number
- and confirm registration with Charity Commission is still valid Yes..... No
- If the organisation is not a UK Registered Charity, please provide details of a UK Registered Charity through which any grant awarded can be paid:
 Name: Charity No.
- If a grant is awarded, who should the cheque be made payable to?

6. Main objectives of your organisation, including information about the area served (if you wish to enclose additional information on your organisation this will be most welcome).
.....
.....
.....
7. Purpose for which the grant is requested
-
.....
.....
8. Who will benefit from the grant? Older People Young People Disabled
 Homeless Other (please specify)
9. How many people will benefit, and in what ways?
-
.....
.....

Part B – Financial Information

10. Total cost of project outlined in item 7 on previous page £

11. Please provide breakdown of costs & attach a project or organisational budget
(whichever is applicable)
.....
.....

12. Please state the amount you are requesting from The Henry Smith Charity
£

13. Details of other funding applications made for this project:

Name of Organisation	Amount applied for	Status of application
.....
.....
.....

14. Please give details of two independent referees:
.....
.....
.....

- ✓ Please use this checklist to ensure you have included the following:
- A fully completed application form and budget
 - Most recent audited/independently inspected accounts, or income and expenditure budget
 - An income and expenditure budget for the current financial year
 - A job description (if applying for a specific salary)
 - Please tick this box to confirm that all staff working with the client group concerned have had appropriate (i.e. to the correct level) and satisfactory checks through the **Criminal Records Bureau**. If your organisation is exempt from these checks (i.e. does not work with a vulnerable client group) please confirm this in writing.

I confirm the above statements are true and that all the information provided in this application is correct.

Signature: Date:

Print name.....

Please return your completed application to: **The Henry Smith Charity Applications – County List, 6th Floor, 65 Leadenhall Street, London EC3A 2AD**

We reserve the right to share the details of grant applications with other grant makers unless an applicant expressly indicates otherwise at time of application