

Name of Applicant Organisation	Peer Support Project					TOTAL	Notes -% of costs from main budget
	2017-18	2018-19	2019-20	2020-21			
Income							
Named Statutory Source	29,995	0	0	0	29,995		
Named Funder	22,500	45,000	45,000	22,500	135,000		
Named Funder	15,000	15,000	15,000	0	45,000		60% of this grant goes towards peer support, 40% strategic work
Request from Henry Smith	0	15,000	22,000	30,000	67,000		
Total income	67,495	75,000	82,000	52,500	276,995		
Salaries / Fees							
Director salary Note 1	15,975	10,710	10,924	11,143	48,752		45% 2017/18 & thereafter 30% of Director salary
Employers' NI	810	1,134	1,152	1,172	4,268		
Pension (5%)	799	536	546	557	2,438		
Peer Support Sessional Worker @£200 per day	21,600	30,000	34,000	38,000	123,600		100% peer support worker costs
Administrator	2,700	5,175	5,175	5,175	18,225		75% of admin worker
Total Salaries and Fees	41,884	47,554	51,798	56,047	197,283		
Other Key Costs of Running Service							
Travel & subsistence of peer sessional support worker (£150 per day for third of total days from 2017-18)	5,400	7,500	8,500	9,500	30,900		100% peer support worker travel 45% of Director travel & thereafter 30% of Director travel
Travel & subsistence Director	405	270	270	270	1,215		
Travel and expenses for volunteers (£150 per day, 10 days)	1,500	1,500	1,500	1,500	6,000		100% of expenses for volunteers
Telephone & internet	900	927	955	955	3,737		75%
Supervision	840	2,520	2,520	2,520	8,400		100%. From 2018 all workers have at least one hour per month
Small group emotional support sessions	400	1,050	1,050	1,050	3,550		100%
Training & Development of staff / volunteers	900	900	900	900	3,600		80% of training days
Support materials (including leaflets)	374	1,350	0	0	1,724		75%
Internet and website Note 2	150	5,250	150	150	5,700		75%
Total Other Key Costs of Running Service	10,869	21,267	15,845	16,845	64,826		
Overheads							75% of overheads
Office supplies (including postage) and IT consumables (e.g. Ink)	1,352	1,392	1,434	1,477	5,656		
Office rent, rates and utilities Note 3	0	0	3,750	3,750	7,500		
Trustee expenses	450	675	675	675	2,475		
Payroll and accounts management	494	509	525	540	2,068		
Utilities (electricity, gas, water) Note 4	189	195	0	0	384		
Insurance (Employers' liability, Trustee liability & professional indemnity)	338	348	358	369	1,412		
Fundraising and strategic support	4,725	4,725	4,725	4,725	18,900		
Legal and Professional Fees	225	263	300	338	1,125		
Annual Conference and Report	750	773	796	820	3,138		
Total Overheads	8,523	8,879	12,562	12,693	42,658		
Total Revenue Costs	61,276	77,700	80,205	85,585	304,766		
Capital Expenditure							
Two netbooks & printer plus software	1,570	0	0		1,570		
Total Capital Expenditure	1,570	0	0	0	1,570		
Total Project Cash Costs - Capital & Revenue	62,846	77,700	80,205	85,585	306,336		
Total organisation costs	124,685	125,983	128,944	135,786	379,612		
NOTES							
1. Includes a 2% inflationary payrise							
2. Website refresh due in 2018-19							
3. No office costs in short term as all team members work from home							
4. From 2018-19, these costs will be part of rent							